

## EAST HERTS COUNCIL

### OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 OFFICER DECISION WRITTEN RECORD

Reference:	OD/(to be added by Democratic Services)
Subject Matter:	Parking Enforcement Contract (Apcoa) Contract Extension – 2 Years
Date of Decision:	05 <sup>th</sup> May 2022
Exempt/Confidential information (Yes/No):	No
If Exempt/Confidential – reason why:	No
Name of Officer taking decision under delegated authority:	Steven Linnett (Chief Financial Officer) Head of Strategic Finance & Property
Source of delegated authority (constitution/express delegation/etc):	Constitution: Part 3C – Officers' Responsibility for Functions, paragraphs 8 and 8.3 and within Part 4G - Financial Procedure Rules, Appendix 1 - Scheme of Financial Delegations
Exercise of delegated authority approved by: <i>(if different from Officer taking decision)</i>	
Decision:	Approve an extension to the

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	<p>parking enforcement contract between APCOA Parking UK Limited and East Herts District Council (over the initial 5 year term) by a further 2 years to end in January 2026.</p>
Reason(s) for Decision:	<p>Apcoa's offer of a guaranteed investment in contract savings over the two year extension period strengthens the council's financial position in respect of mitigating the risk of additional financial burden as it manages service operating costs in support of the Medium Term Financial Plan.</p> <p>The proposal delivers value for money in the context of traffic management services; mitigates the risk of potential increased contract costs; and delivers savings of £10,000 per annum to East Herts over the 2 year contract extension period.</p>

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Details of alternative options, if any considered and rejected:	None
Name of Officer who has confirmed with all Members involved in taking this decision whether they have pecuniary or non-pecuniary interest:	<i>Note: if a Member has a pecuniary interest they should not take part in making this decision. If a Member has a non-pecuniary interest, a judgement should be made as to whether they can contribute to making this decision; if in doubt, check with a Democratic Services Officer.</i>
Name(s) of any Member who has removed himself/herself from contributing to this decision because of a conflict of interest:	
Signature of Decision Maker (where decision is taken in consultation with a Member):	Add electronic signature
Signature of Member consulted by Decision Maker (where decision is taken in consultation with a Member):	Add electronic signature

## **SIGNATURES TO BE REDACTED**